

## Employment & Training Opportunities

### Position Information

Job vacancies are most frequently available in the department of Nursing, and Clerical positions.

The following is a list of potential employment opportunities at U.S. Naval Hospital Okinawa, Japan (please note that this list only contains job titles and IS NOT a list of current vacancies but rather information to see the kinds/types of jobs the hospital employs):

- Accounting Technician
- Blood Donor Recruiter
- Budget Analyst
- Clinical Nurse
- Community Health Nurse
- Computer Assistant
- Diagnostic Radiological Technician
- Early Childhood Education Specialist
- Engineering Technician
- Facility Management Specialist
- General Engineer
- Health Promotion Specialist
- Health Technician
- Health System Specialist
- Industrial Hygienist
- Information Technology Specialist
- Intervention Support Assistant
- Mail Clerk
- Management Analyst
- Management and Program Assistant
- Medical Support Assistant
- Medical Records Tech
- Medical Technologist
- Nurse Practitioner
- Nurse Specialist
- Occupational Therapist
- Pharmacist

Visit the official Facebook page of U.S. Naval Hospital Okinawa, Japan for vacancy information, hospital events, and much more! <https://www.facebook.com/usnho>

### Position Information (continued)

- Physical Scientist
- Physical Therapist
- Physician Assistant
- Practical Nurse
- Psychology Technician
- PT/OT Support Assistant
- Public Affairs Officer
- Public Affairs Specialist
- Purchasing Agent
- Risk Management Assistant
- Safety Clerk
- Safety Occupational Health Manager
- Secretary
- Social Worker
- Speech Pathologist
- Supply Clerk
- Supply Technician

For current vacancies visit [USA Jobs!](#)

[Click here for information regarding the Classification & Qualifications of GS Positions!](#)

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**UNITED STATES  
NAVAL HOSPITAL**  
OKINAWA, JAPAN

# EMPLOYMENT OPPORTUNITIES GUIDE

2018



## U.S. Naval Hospital Okinawa, Japan

### Our Mission

Enable readiness and wellness while providing safe, accessible, high-quality, patient-centered healthcare.

### About Us

U.S. Naval Hospital Okinawa, Japan is the largest overseas Military Treatment Facility and is the referral center for the entire western Pacific. Jointly staffed by Navy, Army, Air Force and Marine Corps personnel, the hospital serves a beneficiary population of 47,000 active duty personnel, their family members, civilian employees, contract personnel and retirees. In addition to caring for the on-island population, the hospital also serves as a referral hospital for over 189,000 beneficiaries throughout the Western Pacific.

U.S. Naval Hospital Okinawa, Japan operates six Branch Medical Clinics located on Marine Corps installations throughout the island. These branch clinics are located at Camp Schwab, Camp Hansen, Camp Courtney, Camp Foster, Marine Corps Air Station Futenma, and Camp Kinser, and are staffed by personnel from U.S. Naval Hospital and III Marine Expeditionary Force (III MEF) major subordinate commands.

Military Medical Home Ports, located on Camp Kinser, Camp Courtney, and Camp Foster, provide primary care services to our active duty service members and their families.

### Contact Us

Thank you for your interest in employment with U.S. Naval Hospital Okinawa, Japan. For more details regarding employment at the hospital, you can contact us at:

#### U.S. Naval Hospital Okinawa, Japan Civilian Personnel Liaison Office

*Camp Foster Building 960, RM 4E0419*

*Phone: 646-7720/7717/7849*

[Click here to email us!](#)

## Employment Information

### GS Nurse and LPN Positions

Forward a copy of your transcript, license and resume in federal format to us [by clicking here!](#)

### Volunteer Opportunities

All applications for employment at U.S. Naval Hospital Okinawa must be submitted directly to the Navy Human Resources Office (HRO) at Kadena AB, Bldg. 3596. Additional information regarding civilian employment may be obtained by calling Navy HRO at 634-6714.

Please review the following information carefully:

- All applicants must be United States citizens.
- All applicants must have a current DoD identification card and/or a valid passport.
- Applicants may submit resume.
- Applicants are advised to bring official diplomas, three official college transcripts (sealed and unopened), certificates of training, valid state professional license (if applicable) and any pertinent documentation to validate education, training, or experience.
- Non-SOFA applicants may apply, however, SOFA status applicants will receive priority for referrals. Applicants on leave without pay must include a copy of an SF-50, Notification of Personnel Action, showing the effective and expiration dates of the LWOP.
- Spouses of active duty military member and DOD civilians may file applications for employment with our local Human Resources Office 30 days before their anticipated arrival on Okinawa. However, spouses may not receive spousal preference until actually arriving on Okinawa.

### Applications may be mailed to:

U.S. NAVY HUMAN RESOURCES OFFICE  
ATTN CHIEF HRO  
PSC 480 BOX 3000  
FPO AP 96370.

Applications must include a vacancy announcement number which is found on the vacancy announcement.

## Employment Links & Information

### GS Positions

[USA Jobs](#)

### Master Labor Contract Positions

- ⇒ [Labor Management Office](#)
- ⇒ [Commander, Navy Region Japan](#) (Okinawa Positions)
- ⇒ [Commander Navy Region Japan](#) (Japan-wide)
- ⇒ [Kadena Air Base](#)
- ⇒ [Marine Corps Base Butler Civilian Human Resources Office](#)

### Credentialing Information

U.S. Naval Hospital Okinawa, Japan Credentialing Office  
Phone: 646-7723/7918

[Click here to email the Credentialing Office!](#)

### Contract Positions

U.S. Naval Hospital Okinawa, Japan Contracting Office  
Phone: 646-7490/7380

[Email the Contracting Office by clicking here!](#)

For more information regarding contract opportunities [visit our webpage!](#)

### All Applicants for Contract Positions Must:

- Pass a medical examination (Done at contractor's expense unless the applicant is a beneficiary of DoD healthcare).
- Be a U.S. Citizen
- Be able to pass a security background investigation.

Credential requirements are explained in job postings. Every medical labor category has a different credential and licensing requirement.